



A.PERSONAL DETAILS

Title: Mr Mrs Miss Ms Dr

SURNAME :

FULLNAMES:

DATE OF BIRTH: GENDER: M F

ID/PASSPORT:

MARITAL STATUS: Single Married Divorced Windowed

HOME LANGUAGE:

NATIONALITY:

POSTAL ADDRESS/

PHYSICAL ADDRESS:

CITY/TOWN:

POSTAL CODE:

CELLPHONE:

HOME TEL:

WORK TEL:

EMAIL ADDRESS:

B.DETAILS OF QUALIFICATION REGISTERED FOR

Furthermore I declare that in case I am injured in such a manner that I cannot personally give consent to any medical treatment or medical intervention that I may be dire need of, the responsible representative of the KITECH may give such requisite consent and he/she shall not be liable for any ensuing medical costs in this regard and undertake to settle any related account promptly

Applicant Signature..... Date/...../.....

I. DECLARATION BY ACCOUNT PAYER

II. I _____(FULL NAMES AND SURNAME) do accept full responsibility for the payment tuition fees to the fullest amount for the application named _____ and accept that this stands in binding me. I confirm that all payments will be made on or before the 1st of each month as arranged with the Institution. I further agree that failure due to whatever reasons by the student to attend lectures tests examinations, or any activity will not reduce my responsibility to pay the applicable fees in full.

I undertake to pay the tuition fees in consecutive monthly installments and am fully aware that all applicable fees must be paid in full before the start of examinations. I am also equally aware that KITECH reserve the right to refuse the applicant to write examinations and/or withhold results until all outstanding fees have been paid in full or satisfactory arrangements have been made for the settlement of such outstanding fees.

SIGNATURE OF ACCOUNT PAYER _____ DATE: ____ / ____ / _____

FOR OFFICIAL USE ONLY

Student Number Allocated	
Amount paid on Registration	
Receipt number	
Date of Registration	

DOCUMENTS HANDED IN Tick only where applicable)	
Copy of Senior Certificate	
Copy of Grade 11 Results	
Copy of statement of Result	
Copy of ID (Applicant)	
Passport size photo (Applicant)	
Copy of ID (Account Payer)	
Proof of Income(Account Payer)	

The following must Accompany this duly completed registration form:

1. Certified copy of Applicant's identity documents
2. Certified copy of previous result {report, statement of result or certificate}
3. Non-Refundable fee (Deposit)
4. Deposit fees according to the course of your choice
5. 2X passport size photo of the applicant
6. Account Payer's Proof of Income.

Enrolled By
signature.....
Date:

COLLEGE RULES AND REGULATIONS

1. EVERY LEARNER WILL BE COURTEOUS AND EXEMPLARY AT ALL TIMES.
2. LEARNES WILL AT ALL TIMES ADHERE TO THE INSTRUCTIONS ISSUED BY THE LECTURES OR BY ANY OTHER COLLEGE OFFICIALS.
3. WHEN AT COLLEGE, STUDENTS ARE REQUIRED TO KEEP NOISE LEVELS AT ITS MINIMUM.
4. LEARNERS ARE TO REFRAIN FROM DAMAGING ANY PROPERTY BELONGING TO THE COLLEGE THE PERSON RESPONSIBLE FOR THE OFFENCE WILL BE REQUIRED TO PAY ACCORDINGLY.
5. TAKING OF ANY INTOXICATING SUBSTANCES OR DRUGS ARE PROHINITED.
6. NO VIOLENT OR UNLAWFUL ACTIVITY TOWARDS ANY PERSON WILL BE TOLERATED.
7. NO WEAPONS OR DANGEROUS ARTICLE ARE PERMITTED IN THE PREMISES.
8. NO FOUL,OBSCENE OR ABUSIVE LANGUAGE IS PERMITTED IN THE PREMISES
9. LEARNERS WILL BE REQUIRED TO PRODUCE THEIR STUDENT CARDS BEFORE BEING ALLOWED ACCESS INTO THE FACILITIES.
10. ALL COMPLAINTS ARE PROBLEMS MUST BE REPORTED TO THE COLLEGE SECRETARY
11. WHEN INTERCHANGING DURING PERIODS LEARNERS WILL BE REQUIRED TO BE QUIET AND BEHAVE PROPERLY.
12. LEARNERS ARE AT ALL TIMES RESPONSIBLE FOR PERSONAL ITEMS IN THEIR POSSESSION. HOWEVER, IF THEY LOSE ANYTHING IN THE COLLEGE PREMISES THEY MUST REPOT TO THE PRINCIPAL WHO WILL ASSIST IN SEARCHING FOR THE ITEMS.
13. A LEARNER WHO HAS TWICE BEEM WARNED FROM ANY INFRINGEMENT OF THE COLLEGE RULES MAY BE DISMISSED FROM THE COLLEGE ON A THIRD INTEROGATION'
14. GENERAL CLEANLINESS ON AND AROUND THE COLLEGE PREMISES MUST BE OBSERVED.
15. SEDUCTION OF FELLOW STUDENTS AND MEMBERS OF STAFF IS PROHIBITED.
16. NO VISITORS OF FELLOW STUDENTS ARE ALLOWED DURING COLLEGE TIME-FAILURE TO ABIDE BY THIS CODE WILL RESULT IN THE STUDENT APPEARING BEFORE A DISCIPLINARY COMMITTEE,
17. THE COLLEGE MAY GIVE JOBS. HOWEVER, ASSISSTANCE WILL BE PROVIDED ONLY TO STUDENTS WITH OUTSANDING PERFORMANCES.
18. THE COLLEGE DOES NOT PROVIDE STATIONERY TO THE STUDENTD. IT IS THE RESPONSIBILITY OF THE STUDENT
19. STUDY MATERIAL ARE FREE ON SHORT COURSES ONLY, DIPLOMA AND DEGREE COURSES ARE NOT FREE. TEXT BOOKS CAN BE OBTAINED FROM THE COLLEGE AT A VERY SMALL COST.
20. STUDENTS ARE REQUESTED TO SEEK CLARIFICATION IN MATTERS PERTAINING THEIR COURSE. THEY MUST ASK TO FIND OUT IF THE COURSE THEY HAVE REGISTERED FOR IS A DEGREE OR DIPLOMA

We have read and understood the college rules and regulations.

Student signature..... Date.....
Parent/Guardian..... Date.....